

With more than 70 years experience, the BM TRADA Group is a leading international multi-sector certification, testing and inspection organisation. Outside the UK, the Group has offices and representatives in 28 countries across 3 continents and trades in more than 70 countries. The Group is unique in the market being able to offer clients a full range of services which are covered by their core businesses - [BM TRADA Certification](#), [Chiltern International Fire](#), [FIRA International](#) and [TRADA Technology](#). Affiliated to these businesses are Chiltern Dynamics, FIRA members association, The Furniture Ombudsman and the TRADA members association.



www.bmtradagroup.com

Technical Editor/Writer – BM TRADA Group, High Wycombe (Salary £competitive + benefits)

We are looking for an accomplished editor and writer, with a keen interest in digital publishing techniques, who will edit and produce technical and management publications. You are likely to have all-round experience of producing publications in a variety of digital and print formats, maintaining a high standard of quality.

Reporting to the Publishing Manager, your responsibilities will include:

- taking a leading role in ebook/digital product development
- technical writing and revision
- preparing material for publication
- verifying quality sourcing and briefing external writers, illustrators and designers
- identifying opportunities for repurposing and customising technical content

The successful candidate will be educated to degree level (or equivalent), well organized and likely to have relevant experience gained in a technical publishing environment.

It is essential that you possess both outstanding English language skills and superb attention to detail. You should be experienced in both electronic publishing processes. Knowledge of some of the following: Photoshop/Illustrator, InDesign, html/xml and content management systems would be advantageous.

In return we offer a competitive salary plus benefits including contributory pension scheme and private healthcare (after qualifying period).

Interested applicants should email their CV (including a covering letter) to Jeanette Float, HR Advisor, at recruitment@chilternfire.co.uk.

Alternatively, you can apply by post with a covering letter to: **Jeanette Float, HR Department, Chiltern International Fire, Stocking Lane, Hughenden Valley, High Wycombe HP14 4ND.**